

BY-LAWS

~~As revised on February 4, 2002~~

As revised on March 13, 2007

ARTICLE I

NAME

The name of this Association shall be: ILLINOIS JUVENILE OFFICERS ASSOCIATION, INCORPORATED, herein referred to as the IJOA. The masculine noun or pronoun also refers to the feminine form.

ARTICLE II

PURPOSES

MISSION STATEMENT

The purpose of the IJOA shall be to encourage and promote, without regard to race, religious belief, or political affiliation:

- A. *Participation in and understanding of the problems of juveniles.*
- B. *Improve law enforcement of the Juvenile Court Act.*
- C. *More efficient prevention and control of juvenile delinquency.*
- D. *Understanding and cooperation of other organizations concerned with juvenile problems.*
- E. *Propose, consult and recommend legislative programs for Illinois which might effect the welfare of the youth of this state.*

Below underlined replaces above "PURPOSES"

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The ~~purpose goals~~ of the IJOA shall be to encourage and promote, without regard to race, religious belief, or political affiliation:

- A. The exchange of information that will **bring** about a better understanding of the problems of juveniles.
- B. The advancement in Law Enforcement efforts relative to laws effecting **juveniles**.
- C. Involvement in programs aimed at the prevention and control of Juvenile Delinquency.

- D. Understanding and cooperation among various youth serving agencies and organizations concerned with the problems of juveniles.
- E. Support for or opposition to legislation or programs for in Illinois which might effect the welfare of the youth of this State.

ARTICLE III
MEMBERSHIP

SECTION 1: Membership shall be open to anyone employed by an agency dealing with the prevention, control and correction of juvenile problems. Membership shall be denied to any person convicted of any criminal offense against a child. There shall be three classes of membership in the IJOA:

ACTIVE LIFETIME HONORARY

A. Active members shall be sworn law enforcement officers, probation officers, social workers and school personnel and any other Juvenile Justice Practitioners, working directly with juveniles in Illinois, provided that any active member who retires from such work with juveniles may be eligible to continue his active membership.

B. Lifetime Membership – Awarded by the Board of Directors: The recipient must be nominated by a board member citing that the recipient has made a significant contribution to the Juvenile Justice System. All past presidents and executive directors shall be **Lifetime Members** as approved by the Executive Board. A Lifetime Member will have privileges of an Active Member.

C. Honorary Members: Any **Active Member** may propose a candidate for honorary membership by submitting, to the President, the name of a candidate, who has shown a significant contribution to the investigation, prevention and control or correction of the problems of juveniles. Such submission shall be made at least two (2) weeks before any regular meeting, to be voted upon by the Board of Directors.

SECTION 2: DUES: The annual dues of each class of membership shall be as follows:

ACTIVE MEMBERS	\$5.00 PER ANNUM
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LIFETIME MEMBERS	NO DUES
HONORARY MEMBERS	NO DUES

Annual Dues shall be paid on or before the annual meeting each year. A member who is delinquent shall not have a right to vote on any proposition. **The secretary shall send a delinquent dues notice within two (2) weeks after the annual meeting,** to any member who has not paid his dues for the incoming year. Members who are delinquent for over ninety (90) days after this notification shall be dropped from the membership rolls.

SECTION 3: VOTE: Only Active paid up and **Lifetime Members** present shall be entitled to vote on any proposition at the annual meeting or any other meetings of the organization. (No proxy votes will be accepted in any voting.)

ARTICLE IV **MEETINGS**

SECTION 1: The annual meeting of the membership shall be set by the Executive Board and Board of Directors at a location designated by them, with a minimum of sixty (60) days written notice to all local associations.

SECTION 2: MEETINGS: Regular meetings of the Executive Board and Board of Directors of the IJOA shall be held at such time and place as may be designated by the Officers and Board of Directors of the IJOA, with no less than two (2) meetings **per** year and an attempt should be made to rotate **the location of** not only board meetings, but the annual meeting to make them more convenient for all members in the state.

SECTION 3: A quorum at the annual or any other meeting shall consist of not less than seven (7) **Active Members** of the IJOA.

SECTION 4: Notices of all meetings shall be **posted on the IJOA website** by the, Executive Director or his designee, stating the place, date and hour of such meetings and the purpose of any special meeting. Notices for regular meetings should be **posted** no later than thirty (30) days prior to the date of said meeting.

SECTION 5: Special meetings **of the Executive Board and Board of Directors members** may be called at any time by order of the President or upon written request filed with the

President no less than twenty (20) days prior to said meeting, stating the purpose of said meeting.

ARTICLE V

SECTION 1: The affairs of the IJOA shall be managed by its Executive Board, Board of Directors and the Executive Director.

SECTION 2: Elected Officers to the Executive Board of the IJOA shall be the President, First Vice-President, Second Vice-President, Treasurer, Secretary and Sergeant at Arms. They shall hold office for a term of one (1) year. The President, First Vice-President, and Second Vice-President shall be sworn police officers. Said Officers shall be nominated and elected to their offices at the annual meeting. No two (2) of these elected officials shall be from the same affiliate association. All elected officers shall be **Active Members** of the IJOA. All Past Presidents and Executive Directors of the IJOA shall be **Life Members** and ex-officio members of the Board of Directors, with approval of the Board of Directors. The Past Presidents and Executive Directors shall have full voting privileges but shall not be counted towards a quorum

SECTION 3: There shall be a Board of Directors consisting of members representing ~~the~~ local Juvenile Officers Associations, **any region or area where no Local Juvenile Officers Association has been established or has disbanded**, and the Illinois State Police as follows: 1/3 to be elected for a three (3) year term at each annual meeting to succeed those who terms expire and **to add** local associations as they join as members of the IJOA. A new association may be represented by a delegate who shall serve as a board member with full voting powers until the next annual meeting. The Illinois State Police shall be entitled to representation on the Board of Directors with one member being elected from each of three (3) geographical regions (North, Central and South). All elected or appointed board members shall be **Active Members** of the IJOA. In order to ensure representation throughout the state, the President with board approval, may appoint board members at large. No two (2) members of the **Board** shall be from the same affiliate association, **region or area**, however an Executive Officer and a member of the Board of Directors may be from the same affiliate association, **region or area**.

SECTION 4: Any officer or member of the Board of Directors shall be eligible to ~~sueeeded~~ **succeed** himself in office **subject to the provisions stated in section 2 of Article V**.

SECTION 5: The President may appoint a Legal Officer of the IJOA during his term, **being** any licensed attorney having his principal office in Illinois, subject to the approval of the Executive Board and Board of Directors.

SECTION 6: No one shall hold more than one (1) elected office in the IJOA at the same time.

SECTION 7: No **O**fficer or Director shall receive any salary for his services, but may be reimbursed for real expenses with the approval of the Executive Board and Board of Directors.

SECTION 8: Special meetings of the Board of Directors may be called by the President, or any two (2) Officers and/or Directors. Notices to the Officers and Directors shall be as provided herein for special meetings.

SECTION 9: Upon the resignation of an **O**fficer of the Executive Board, the next eligible **O**fficer in sequence shall assume those duties until the next scheduled election.

SECTION 10: Upon the resignation of a member of the Board of Directors, the **P**resident will appoint a successor, who will fulfill those duties until the next scheduled election.

ARTICLE VI

SECTION 1: The President shall preside at all meetings of the members and Directors; he/she shall perform all such duties as usually belong to his/her office, and such other duties as may be prescribed from time to time by the members. He/She shall appoint **a** committee and their chairmen within thirty (30) days after he/she is elected as President. The President is a member and advisor to all committees.

SECTION 2: The First Vice-President shall attend all meetings and, in the absence of the **P**resident, or in case of his/her inability to perform his/her duties, in the order of their rank, shall have the powers and perform the duties of the President, and shall perform such other duties as may be prescribed by the members or the president from time to time. The First-Vice President shall be the chairman of the auditing committee.

SECTION 3: The Second Vice-President shall attend all meetings and, in the absence of the President and or first Vice-President, or in the case of their inability to perform their duties, in order of their rank, shall have the powers and (to?) perform the duties of the President or First Vice-President, and shall perform such other duties as may be prescribed by the members or the President from time to time.

SECTION 4: The Treasurer shall attend all meetings, shall receive and disburse all monies, shall deposit all monies of the IJOA in such banks as may be designated, and shall pay out money only upon the order and with the approval of the Executive Board and Board of Directors. He/She shall make financial reports at all meetings, and shall keep full and accurate accounts of the receipts and disbursements in a book provided by the IJOA. All checks of the IJOA shall be signed by the Treasurer and approved by one (1) other Officer. The Treasurer shall submit all his/her books and records, and report to the annual meeting, to the Auditing Committee, who will make a full and complete report to the members at the annual meeting.

SECTION 5: The Secretary shall attend all meetings of the members, act as clerk, record all notes and the minutes of all proceedings in a book kept for that purpose and shall perform like duties for the committees when required to do so. He/She shall see that all notices of the meetings are out in accordance with the provisions of these By-Laws. The Secretary shall be a member of the **By-Laws Committee**.

SECTION 6: The Sergeant-at-Arms shall assist the presiding Officer in preserving order at the meetings. He/She shall have the responsibility of receiving and welcoming guests at the meetings, acting as receptionist, and presenting guests to the presiding Officer. He/She shall insure during the election, and at any other voting, that they are conducted in an orderly manner, and that all votes are properly counted. He/She shall serve on the **Auditing Committee**.

SECTION 7: The Legal Officer shall keep the members advised of proposed changes in legislation pertaining to juveniles, and shall advise members of legal responsibilities of the IJOA. He/She shall be considered an active member of the IJOA during his appointment.

SECTION 8: The Executive Director shall be appointed annually by the President with approval of the Executive Board and Board of Directors. He/She shall be an active

member of the IJOA, and attend all board meetings. He/She shall be responsible for the administrative duties of the IJOA including assisting the Secretary and Treasurer in transacting business and will maintain a day to day working fund not to exceed \$350. Each individual expense may not exceed \$50.00 ~~\$150.00~~ without prior Board approval. He shall report to the auditing committee at regular Board meetings and serve as advisor to all Committees.

ARTICLE VII

SECTION 1: There shall be *five (5)* ~~seven (7)~~ standing committees as follows: (a) Auditing; (b) Membership; (c) Nominating; (d) Legislative; and (e) By-Laws; ~~(f) Ways and Means- Awards,~~ (g) Information and (h) Conference.

SECTION 2: Each standing committee shall consist of such uneven number of members as may be deemed advisable by the President, but no less than three (3). Members and Chairman of each standing committee shall be appointed by the President.

SECTION 3: Auditing Committee: The duties of the Auditing Committee shall be to conduct an annual audit of the books of the Treasurer, and to submit a full and complete report to the members at the annual meeting. The First Vice-President shall be chairman of this committee. *The Sergeant-at-Arms shall also serve on this committee.* The Committee members shall include the Sergeant at Arms and one member appointed by the President. The Treasurer and the Executive Director shall be present during the audit.

SECTION 4: Membership Committee: The duties of the Membership Committee shall be to increase the membership *of the IJOA.* and to promote the IJOA.

SECTION 5: Nominating Committee: The duties of the Nominating Committee shall be to provide a slate of candidates to be presented to the membership at the annual election. The immediate Past President of the IJOA shall be the chairman of this committee and the current President shall appoint the members from all **P**ast Presidents.

SECTION 6: Legislative Committee: The duties of the Legislative Committee shall be to review and propose new legislation as may be deemed appropriate to the purposes and objectives of the IJOA.

SECTION 7: By-Laws Committee: The duties of the By-Laws Committee shall be to consider all By-Law changes referred to it, and to present them to the Board of Directors with their recommendations. All By-Laws changes shall be presented in writing and a copy filed with the Secretary who shall be a member of the committee.

~~SECTION 8: Ways and Means Committee. The duties of the Ways and Means Committee shall be to promote the Association and the Annual Conference, and may raise funds for special programs as directed.~~

~~Awards Committee: The duties of the Awards Committee shall present to the Board of Directors recognition of any member or person associated with the Illinois Juvenile Officer Association based on their merit or contribution to the association as a whole.~~

SECTION 9: Conference Committee: With approval of the Executive Board and Board of Directors, the Conference Committee shall plan the IJOA Annual Training Conference, adopt a training theme, and identify topics and arrange for speakers.

SECTION 10: Information Committee: The duties of the Information Committee shall be to provide to membership, up to date information via the website and newsletter.

SECTION 11: Special Committees: Special Committees may be created at any time, and appointed by the President.

SECTION 12: A majority of any committee shall constitute a quorum.

ARTICLE VIII

These By-Laws may be amended at any meeting of the members by the affirmative vote of two-thirds of the active members voting, provided that notice of such proposed changes shall have been mailed to all members not less than twenty (20) days prior to the meeting at which the amendment is to be voted upon. Proposed changes may be published in the association newsletter and posted on the IJOA website to satisfy the mailing requirement.

ARTICLE IX

AFFILIATE ASSOCIATIONS

SECTION 1: How formed: Any group of Active Members of the IJOA within one or more counties of the State of Illinois may become an affiliate of the IJOA by applying to the Executive Board of Directors for a Charter. By a two-thirds vote of the Executive Board and Board of Directors, a Charter will be granted at their annual or semi-annual meeting.

SECTION 2: The Charter: The Charter states simply in writing that on this date, (blank) Association has been accepted as an affiliate of the Illinois Juvenile Officers Association, Inc., and shall be an active and integral part of the IJOA until such times as this Charter shall be returned by the Affiliate Association stating that they do not want to continue as a part of the IJOA, or until the Charter is revoked for a cause by the IJOA. As used in this section "For Cause" shall be construed to mean a violation of the objectives of the IJOA as set forth in Article II of these By-Laws.